

**OFFICE OF THE NOTIFIED AREA COUNCIL, RANPUR**NO. 1989 /DT. 06/08/2026**QUOTATION CALL NOTICE**

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or Private Individuals for providing 1 (One) **TATA Ace** or Equivalent (LGV) Vehicle which shall confirm to the terms and conditions (**Appendix-A**) to be engaged for Waste Collection from the Blocks tagged with Material Recovery Facilities (MRF) as required by the undersigned in Ranpur NAC on monthly rent basis.

- 1) The service provider shall have a valid GST registration to participate in the tendering.
- 2) The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract carriage permit, proof of up to date tax payment etc. mandatory for plying of vehicle.
- 3) The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 4) The Driver should be well behaved, gentle and obedient in nature.
- 5) A sum of Rs. **5,000/-** (Rupees Five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft in favour of the EXECUTIVE OFFICER, NAC, RANPUR and submitted along with the tender as security deposit. After completion of the process, the amount will be refunded to the unsuccessful bidders.
- 6) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
- 7) The vehicle must achieve a Minimum Average Mileage fuel efficiency of 16 (SIXTEEN) Kms. Per liter.
- 8) The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (**Annexure -B**).
- 9) The quotation completed in all respect should reach the undersigned on or before **29.08.2026** by 3.00 PM and shall be opened on the same day at 4.30 PM in presence of the committee finalized for selection of the successful bidder along with the bidders or their authorized representatives.
- 10) The application form of quotation containing General Bid Information & Terms and Condition for Hiring of Vehicles etc. will be available in NAC Office, Ranpur from **10.08.2026** To 24.08.2026 by 5.00 PM (excluding Holidays)

06/08/26
Executive Officer,
NAC, Ranpur

Memo No. 1990 /Dt. 06/08/2026

Copy submitted to the Project Director, DRDA, Nayagarh for information with request to publish the quotation in his office notice board for wide publicity.

06/08/26
Executive Officer,
NAC, Ranpur

Memo No. 1991 /Dt. 06/08/2026

Copy forwarded to the Tahasildar, Ranpur/ Block Development Officer, Ranpur/ C.D.P.O. Ranpur/ for information with request to publish the quotation for wide publicity in their office notice board

Copy to Office Web Ssite/Notice Board.

06/08/26
Executive Officer,
NAC, Ranpur

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair , replace maintenance of separate parts, Lubricating oil to Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.
5. In case of break down for reasons whatsoever the replacement of a vehicle of the same or be the rmodel shall be provided by the service provider.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report or duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.
9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment willb emade.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such with drawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

General Information

SINo	Particulars	
1	NameoftheServiceProvider	
2	Complete Address	
3	GST Number	
4	GeMRegistrationNumber	
5	BankAccountNoandIFSCCode	
6	RegistrationNo.ofVehicle	
7	YearofManufacture	
8	Make&Model	
9	Dateofregistration	
10	Name&completeaddressoftheownerofvehicle	
11	FitnessCertificatevalidity	
12	PollutionCertificatevalidity	
13	Permitvalidity	
14	Insurancevalidity	
15	Name/AddressoftheDriver	
16	D.L.No.&ValidityoftheD.L.oftheDriver	
17	ContactNumberoftheServiceprovider	
18	ContactnumberofDriver	
19	Proposed hire Charge of the vehicle per month excludingfuelcost	
20	Rateoffuelconsumption/Mileageperlitre	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer