

# OFFICE OF THE NOTIFIED AREA COUNCIL, RANPUR

No. : 3888 /NAC // Date: 08.10.24

## QUOTATION CALL NOTICE

- 1) Quotations in sealed covers are invited from the intending Local Travel Agency/ Local Vehicle Owners for supply of 03 (three) nos. of Tractor with Trolley & two(2) LCV vehicles as per specification in Annexure(i.e. for the year 2024 -25) on monthly hire basis to Ranpur NAC for contract. The quotation along with all valid documents shall be received in the office of the Notified Area Council, Ranpur through Regd. Post/ Speed Post or by person from **Dt. 09.10.24 to Dt. 23.10.2024 by 1.00 P.M.**..The quotation will be opened on **Dt.24.10.2024 at 3.00 P.M.** in presence of the quotationer or their authorized representative, if any.

The terms and conditions may be seen in the quotation schedule. The undersigned reserves the right to accept or cancel any or all quotations without assigning any reason thereof.

### Description of the vehicle :

- 2) The vehicle must be in Road worthy condition, shall not be more than 05 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate (Commercial), Fitness Certificate, Valid Contract carriage Permit, proof of up-to-date Tax Payment etc. which are mandatory for applying of vehicle. (Xerox copy of the above documents must be attached)
- 3) The Driver of the vehicle must have a valid Driving License for driving the vehicle (Tractor with Trolley) and should be sufficiently experienced in driving the transport vehicle.  
(Xerox copy of the above document must be attached)
- 4) The Driver should be well behaved, gentle and obedient in nature.
- 5) A sum of Rs 5000/- ( Rupees Five Thousand)only will be deposited as EMD cost by the intending Quotationers in shape of NSC/TDR in favour of Executive Officer, Ranpur NAC and submit the same along with the Quotation paper. After completion of tender process, the amount will be refunded to unsuccessful quotationers.
- 6) The monthly rate of hire charges should be quoted separately in the general bid information (excluding fuel and lubricants).
- 7) The details of the year of manufacture of the vehicle, registration No., mileage (KMs covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation.
- 8) Application Form of Quotation containing General Bid Information & Terms and Conditions for hiring of Vehicles etc. will be available in the Office of the Notified Area Council, Ranpur on payment of Rs. 500/- from **Dt. 09.10.24 to Dt. 23.10.2024 by 1.00 P.M.**
- 9) The Money Receipt issued by this Office towards the Quotation Paper Cost must be furnished with Quotation. Otherwise the participation in this tender will be rejected.
- 10) The conditional and incomplete bids are liable for rejection.
- 11) Download bid documents from NAC Ranpur website [www.ranpurnac.nic.in](http://www.ranpurnac.nic.in)

Executive Officer,

NAC Ranpur

NAC Ranpur

The fo  
a vet

Memo No. 3689 Date. 8-10-24

Copy to the BDO, Ranpur/ Tahasildar, Ranpur for information with request to publish the same at their Notice Board for wide publication.

Executive Officer,

NAC, Ranpur

Memo No. 3690 Date. 8-10-24

Executive Officer,

NAC, Ranpur

Memo No. 3691 Date. 8-10-24

Copy Submitted to the Director of Municipal Administration and Ex-Officio Addl. Secretary to Govt., Housing & Urban Development Department, Govt. of Odisha, Bhubaneswar for kind information and necessary action.

Executive Officer,

NAC, Ranpur

Memo No. 3692 Date. 8-10-24

Copy to the General Notice Board of this office for wide publication.

Executive Officer,

NAC, Ranpur

## Terms and Condition

The following Terms and Conditions must be fulfilled by the successful quotationer for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid M / documents such as : valid Registration Certificate, Insurance Certificate (Commercial), Fitness Certificate, Valid Contract Carriage/Permit Certificate, Proof of up to date Tax payment etc. and D.L. of the driver available all times. (The successful quotationer shall have to produce the above documents in original for verification at the time of agreement) The NAC Office/ any of its staff shall not be held responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner/quotationer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include fuel cost (petrol/diesel). All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the quotationer.
3. It shall be the responsibility of the quotationer to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ quotationer.
5. In case of the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum 28 days in a month. The hired vehicles can not be used for any private/commercial purposes.
7. In case of emergency (i.e. lifting of dead animal, transportation of water tanker, drain disilting sludge etc.) the driver will have to report for duty as per the requirement of the hirer for which no extra payment shall be demanded.
8. Monthly hire charges (including salary of Driver) of selected quotationer will be paid in every succeeding month, as far as possible within 15 (fifteen) days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 05 (five) years old from the initial registration and also in good running condition during the period of contract.
10. The owner of the said vehicle to be hired must give his consent in agreement regarding any alterations in the trolley of the vehicles to be made in his own cost for proper use of sanitation work as required by the authority.
11. The period of contract shall be initially for 2 years which can be extended subject to satisfactory performance.
12. The Tractor vehicle must achieve a fuel efficiency of minimum 5Km per Litre and LCV of minimum 8 Km per Litre.
13. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
14. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
15. If the quotationer violates any of the terms and conditions of contract, the undersigned has rights to forfeit the entire amount of security deposit.

08/10/2024,  
Executive Officer,  
NAC Ranpur  
Executive Officer  
NAC Ranpur

2

**GENERAL INFORMATION FOR HIRING VEHICLE (TRACTOR  
WITH TROLLEY)**

1. Registration No. of the Vehicle :
2. Type of Vehicle :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete Address of  
the Owner of Vehicle with  
Contact No. :
7. Fitness Certificate Validity :
8. Permit Validity :
9. Insurance Validity :
10. Name & Address of the Driver :
11. D.L. No. & Validity of D.L. :
12. Proposed hire charges of the Vehicle  
Per month (excluding fuel cost) :
13. Rate of Fuel consumption/  
Mileage per Litre :
14. Pollution Testing certificate (in original)  
to be Produced for verification :

Place :  
Date :

Seal & Signature of the  
Quotationer